|  |  |  |
| --- | --- | --- |
| **Your full name**. (Please note this is what will appear on your certificate) | Title. Mr/Mrs/Ms etc |  |
| Forename. |  |
| Surname. |  |
| **Address.** (Please include full postcode, any changes must be notified immediately as your certificate will be posted to this address) | House name/no |  |
| Street/Road |  |
| Town/City |  |
| County |  |
| Post Code |  |
| **Date of Birth.** (DD/MM/YYYY) |  | |
| **Phone Number.**  (Please supply an alternative number if you have one as well) | Mobile 1.  Mobile 2.  Landline. | |
| **E-mail address.**  (Please supply an alternative if you have one just in case of difficulties) | E-mail 1.  E-mail 2. | |
| **Job Title.** |  | |
| **Do you have a Disability and/or Learning Disability?**  (Will you need any support or special considerations to achieve your chosen qualification?) | Choose an item. | |
| **Your Ethnic Origin** | Choose an item. | |
| **Funding** (who is paying for the course?) | Choose an item. | |
| **Qualification and Level**  (subject to successful profiling and ability to meet qualification criteria for assessment) | Choose an item. | |

**Declaration.** The above information is correct, and I wish to be enrolled onto the Qualification selected. By signing this declaration, I agree to the terms and conditions of payment set out below, if a company is funding the course, they will also need to sign this Agreement to guarantee payment on the due dates.

Signature. Date.Click or tap to enter a date.

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification and Level** | **Cost + VAT** | **Please invoice 1 x full payment** | **Please invoice x 2 payments** |
| Edexcel Level 3 NVQ Diploma in Occupational Work Supervision (Construction) | £1500 + VAT |  |  |
| Edexcel Level 6 Diploma in Construction Contracting Operations Management | £1795 + VAT |  |  |
| Edexcel Level 7 NVQ Diploma in Construction Senior Management (QCF) | £1995 + VAT |  |  |
| **Terms and Conditions.** | | Tick Level and payment method | Tick Level and payment method |
|  |  |

* An invoice will be raised once the enrolment form has been completed, signed and returned, this will be for either the full amount as shown in the table above or a payment plan (split x 2 equal payments), this must be agreed with Paul Judge from Endeavour Training and Assessment UK Ltd. A payment plan will incur a £20 administration charge for this service and will added to final invoice.
* The assessment process will commence once the first payment has been made.
* If a payment plan option (x 2 payments) has been chosen the final payment will become due at completion of the course (NVQ) or after 12 weeks from the initial invoice, whichever comes first.
* Once the assessment process has started no refunds can be given for non-completion of the course.
* Cancellations of agreed assessment dates and times may incur an additional charge of £20 if at least 24 hours’ notice is not given.
* There is a 14-day cooling of period from when the 1st payment is received, refunds less any incurred costs can be made only in this window, no refunds will be considered after this initial period has passed.
* [www.endeavour-group.ltd](http://www.endeavour-group.ltd/)